# Notice No: DCE/GGN/ADMIN/2020-21/21

Date: 5- February-2021

# **NOTICE**

A meeting of Grievance Redressal Committee is scheduled on 6- February- 2021 at 10:00 A.M in Conference Hall. Attendance is compulsory.

#### **AGENDA of the Meeting**

- 1. To discuss about submitting online grievances due to pandemic condition.
- 2. To discuss internet related issues.
- 3. To discuss the grievances (if any) of student.
- 4. Any other point of discussion.

# Copy to:

All Committee Members

Asha

Principal

# **Grievance Redressal Committee**

# **Minutes of Meeting**

A meeting of grievance redressal committee was held in the conference room, Dronacharya College of Engineering on 6/02/2021 at 10:00 AM.

The following members attended the meeting:

Prof. (Dr.) Isha Malhotra

Prof. (Dr.)Hansraj Yadav

Prof. Megha Goel

Prof. Yashvardhan Soni

Prof. Dimple Saproo

Prof. Neha Chauhan

Ms. Vimmi Malhotra

Ms. Renu Dua

# Agenda of the Meeting:

- 1. To discuss about submitting online grievances due to pandemic condition.
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#### Proceedings:

Prof.(Dr.) Isha Malhotra welcomed all the Student Grievance Redressal Committee Following points were discussed as per the agenda

1.Due to Covid-19 Pandemic classes are going to be held online students can submit their grievances online.

- 2. Internet related issues if any discussed with network administrator.
- 3. The departments related to which complaints were found were informed about the issues.
- 4. All complaints received are being filed.
- 5. All complaint to be analyzed and classified so that concerned departments can be informed

#### RESOLUTION

- 1. No complaint was observed, so the redressal was NIL.
- 2. Suggestions from the committee members were also sought.